

The Ultimate
MSc Degree Application Checklist

FOR INDIAN STUDENTS

Academic Preparations

1

Bachelor's degree certificate

(minimum 55–70% depending on country/university)

4

Backlog certificate

(if applicable)

2

Official transcripts

from all semesters (sealed or digitally verified)

5

Final year mark sheet

or provisional degree (if awaiting results)

3

Medium of Instruction

(MOI) letter, if you studied in English

Exams & Language Tests

1

GRE/GMAT scores

(for US & some European unis;
optional in many places now)

3

Test booking confirmation

payment receipts, and TRF/score
reports

2

English proficiency test

(one of the following):

- IELTS Academic (6.5–7.0 overall,
6.0+ in each band)
- TOEFL iBT (90–100)
- PTE Academic (58–65)
- Duolingo English Test (115+)

Application Documents

1

Statement of Purpose (SOP)

customized for each university

2

Letters of Recommendation (LORs)

at least 2–3 (from professors or employers)

3

Updated Resume/CV

(include academic projects, internships, work experience)

4

Valid Passport

(with 1+ year validity beyond study duration)

5

Passport-size photographs

(as per embassy/university requirements)

Financial Documents

1

Proof of funds

(bank statements for last 6 months)

2

Fixed Deposit receipts

(if applicable)

3

Loan sanction letter

(if using an education loan)

4

Affidavit of support

from parents/sponsor

5

Income Tax Returns (ITR)

of sponsor (last 2 years, if required)

6

Scholarship application documents

(essays, certificates,
recommendation letters)

University Applications

1

Research universities

by ranking, tuition, location, and alumni network

2

Check MSc degree

or MS course structure and modules

3

Create application accounts

on university portals

4

Fill application forms

carefully (personal + academic + professional details)

5

Upload required documents

in correct formats (PDF, JPEG)

6

Pay application fees

(keep receipts)

7

Track deadlines

(early vs. regular intake)

Admission & Visa Preparation

1

Receive Offer Letter

Conditional/Unconditional

2

Pay tuition deposit

to secure a seat

3

Request CAS/I-20/COE

(Confirmation of Acceptance for Studies, depending on country)

4

Book visa appointment

& attend embassy interview

5

Prepare visa documents:

- Visa application form (DS-160, Tier 4, Subclass 500, etc.)
- SEVIS fee (for USA)
- Visa fee payment receipt
- Acceptance letter from the university
- Financial proof (bank balance/loan letter)
- Medical check-up & health insurance (for some countries like Australia)
- Police clearance certificate (if required)

Pre-Departure Checklist

1

Arrange accommodation

(university dorms or private housing)

2

Book flight tickets

(check student discounts)

3

Purchase

travel & health insurance

4

Currency exchange

or International debit or credit card or
Forex card

5

Vaccinations

(as per destination requirements)

6

Pack essentials:

clothes, adapters, medicines,
documents, laptop

7

Print multiple copies

of all documents (carry in hand
luggage)

Must-Carry Digital Folder (Soft Copies)

1

**Passport, visa, offer letter,
CAS/I-20/COE**

4

**Financial proof & loan
documents**

2

**All academic transcripts &
certificates**

5

**Flight tickets &
accommodation details**

3

SOP, LOR, Resume

6

Emergency contacts list

Tip

*Keep both **digital & hard copies** of all documents ready for embassy/visa interview.*



Mumbai

1004, 10th Floor Chandak Chambers,
Andheri Kurla Road, Andheri East,
Mumbai 400069

☎ +91-2246018127, +91-7738878064

✉ contact@gradstarglobal.com

🌐 gradstarglobal.com

Delhi

315, International Trade Tower, Nehru
Place – New Delhi – 110019

☎ +91-1146578253, +91-7738878064

✉ contact@gradstarglobal.com

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